Volume XIII, Number 4
Minutes of the Faculty Senate Meeting
January 23, 2020

I.   **Call to Order and Roll Call**

The meeting was called to order by President Steve Corns. Roll was called by Secretary Kelly Homan. Those whose names are grayed out below were absent.

Brent Unger, Jorge Porcel, Terry Robertson, Mark Mullin, Dave Duvernell for David Westenberg, Craig Claybaugh, Fui-Hoon Nah, Parthasakha Neogi, Jee Ching Wang, Amitava Choudhury, Klaus Woelk, Stuart Baur, Mark Fitch, Joel Burken for William Schonberg, Michael Gosnell, Chaman Sabharwal, Michael Davis, Mahalet Fikru, Ali Hurson, Kurt Kosbar, Sahra Sedigh Sarvestani, Maciej Zawodniok, Venkat Allada, Steve Raper, Sarah Hercula, Ed Malone for Dan Reardon, Ralph Flori, Jonathan Obrist-Farner, Kathleen Sheppard, William Fahrenholtz, Jeff Smith, Akim Adekpedjou, Matt Insall, S.N. Balakrishnan, Jie Gao, Kelly Homan, Ashok Midha, Lonnie Pirtle, Samuel Frimpong, Shoaib Usman, Ulrich Jentschura, Michael Schulz, Amber Henslee, Michelle Schwartze

II. **Approval of Minutes**

The minutes of the November 21, 2019 meeting were presented. Dr. Corns called for a vote and the minutes were approved.

III. **Campus Reports**

A. **Staff Council**

Staff Council did not have a report.

B. **Student Council**

Kaeden Kessinger presented and shared that Student Council will be hosting a mental health forum and an accessibility and bike forum. Student Council is updating their governing documents and working with communications on new logo usage guidelines for RSO's. Student Council will be electing a new student body President the first week of March and asked that if anyone knew of a motivated student, to please encourage them to run. Graduate and undergraduate students can run.

IV. **President's Report**

President Corns indicated that the Administrative Review Committee (ARC) has prepared the questions for the scheduled administrative reviews ready and has posted them to the Faculty Senate website. Any comments should be sent to the ARC point of contact, Kelly Liu, liukh@mst.edu by February 13th.

The Committee for Effective Teaching (CET) has completed a draft document on recommended improvements to evaluation of teaching. The draft has been sent to faculty along with the agenda for this meeting. Please review and submit comments by February 13th to the CET point of contact Dan Oerther, oertherd@mst.edu .

The last Intercampus Faculty Council (IFC) was on December 18, 2019. Due to the adverse weather, it was a Zoom meeting. Most of the discussion centered on searches for open positions. Tier 3 research board proposals were discussed and the will be rolled out in two waves, one for general and one for precision medicine. The proposal process is open to Arts, Humanities, Social and Behavioral Sciences. The award is up to $75K and requires 25% match. IFC did bring up questions about who is going to review the proposals.

The Miner Care, Faculty Engagement Subcommittee sent out a survey earlier this week, please take a minute to participate.

Faculty Senate needs three volunteers to serve on the conflict of interest committee. It can be any faculty member. If you are interested please send an email to Steve Corns, cornss@mst.edu by February 7th. Matt Insall volunteered to serve on the committee. A vote will be taken when a full slate of nominees is available.

The COACHE survey will be released the week of February 10th. Please take time to provide feedback for this.

V. Reports of Standing Committees

A. Curricula

Steve Raper presented for the Campus Curricula Committee (CCC). CCC held a meeting on December 4th, 2019 and January 8th, 2020 with the next meeting scheduled for February 5th. The committee reviewed 5 Degree Change request (DC forms), 14 Course Change requests (CC forms) and 12 Experimental Course requests (EC forms).

Motion: Curriculum Committee moves for Faculty Senate to approve the DC and CC form actions. *Motion passes.*

B. Public Occasions

The Public Occasions Committee does not have any active referrals and did not present a report.

C. Administrative Review

Kelly Liu presented for the Administrative Review Committee (ARC). The ARC will be reviewing 5 administrative positions. Draft surveys were uploaded to the Faculty Senate website and can be found here, https://facultysenate.mst.edu/meetingslist/arc/ . A new option has been added to the surveys that will allow someone to select "Insufficient

Information/Unsure" as an answer.

Motion: The Administrative Review Committee moves for Faculty Senate to approve the questions on the survey. *Motion passes.*

Additional comments and issues raised by faculty on the review questions will be considered by the committee and necessary adjustments will be made. The committee also requested the Faculty Senate approve who is eligible to participate in the administrative review.

Motion: Administrative Review Committee moves Faculty Senate approve all tenure/tenure-track (TT) and non-tenure-track (NTT) faculty, including those holding administration positions, as eligible to participate in the administrative review surveys.

Mark Fitch proposed a friendly amendment to the motion to read; All <u>ranked</u> tenure/tenure-track (TT) and <u>ranked</u> non-tenure-track (NTT) faculty, including those holding administration positions, are eligible to participate in the surveys.

New motion: Administrative Review Committee moves the Faculty Senate approve the following review participants: All ranked tenure/tenure-track (TT) and ranked non-tenure-track (NTT) faculty, including those holding administration positions, as eligible to participate in the administrative review surveys. *Motion passes.*

During discussion, it was recommended that Cheryl McKay remove the 5 people being evaluated from the distribution list. It was also recommended that Cheryl double check the list to make sure it does not include faculty that are not allowed to participate.

D. Tenure

Gerry Cohen presented on behalf of the Tenure Policy Committee. This fall (2019) three issues were referred to the Tenure Policy for deliberation and a vote. The first issue was; Should a faculty member have the right to apply for tenure more than once? Specifically, the following was submitted to the committee for a vote: "UM system is suggesting that the following wording be added to the university's *Collected Rules & Regulations*: 'It is recommended that a candidate for tenure who is denied tenure, regardless of the time remaining on the tenure clock, will be given a terminal year.' Do you favor the inclusion of that wording in the *CRR*? Seventeen of the eighteen Tenure Policy Committee members voted and the tally was 10 yes and 7 no votes.

Motion: Tenure Policy Committee moves that Faculty Senate takes a formal vote on the CRR wording change suggested by the UM System: 'It is recommended that a candidate for tenure who is denied tenure, regardless of the time remaining on the tenure clock, will be given a terminal year". Friendly amendment to the decision to vote: Faculty Senate supports the inclusion of the wording "It is recommended that a candidate for tenure who is denied tenure, regardless of the time remaining on the tenure clock, will be given a terminal year" in the CRR. *Motion to put the issue to vote passes.*

Motion: Tenure Policy Committee moves that Faculty Senate vote on "UM system is suggesting that the following wording be added to the university's *Collected Rules & Regulations*: 'It is recommended that a candidate for tenure who is denied tenure, regardless of the time remaining on the tenure clock, will be given a terminal year.' A favorable vote would indicated the Faculty Senate supports the inclusion of that wording in the CRR. *Motion does not pass.*

Motion to table the rest of the discussion from the Tenure Policy Committee. *Motion passes.*

E.   Academic Freedom and Standards

Kurt Kosbar presented on behalf of the Academic Freedom and Standards (AF&S) Committee. AF&S received a request from UM System for S&T to align our add/drop policies with that used by the other three campuses. After reviewing the policies of the other campuses, it was discovered that all four campuses currently have different rules. To better articulate the S&T course add/drop policies, AF&S recommends the Faculty Senate change wording in the S&T Student Academic Regulations.

Motion: Academic Freedom and Standards Committee moves that Faculty Senate approve the course-add wording to "Instructor approval is required for adding courses. Students are normally not allowed to add courses after the second week of the semester (first week of an eight-week summer session). Students may petition to have this rule waived, but must receive an endorsement from the chair of the teaching department, in addition to the instructor."

> **Late Registration:** Students registering after the period designated for that purpose will be charged a late fee equal to one undergraduate credit hour. Registration is closed after two weeks of class. Exceptions denied by the Registrar can be appealed to the Academic Freedom and Standards Committee.

> **II.D Late Registration**. If a student registers later than the day designated for that purpose, they will be charged a late registration fee equal to one credit hour of undergraduate educational fees. Absences from classes because of late registration may be charged against the student by the faculty. Registration is closed after two weeks of the semester have elapsed. Exceptions may be made by the Registrar under unusual circumstances. The student has the right to appeal the Registrar's decision by written petition to the Academic Freedom and Standards Committee. Late registrants must follow the procedures for adding course work as specified in Section IV.A, Procedure for Adding or Dropping a Course.

to the revised wording:

> **Late Registration:** Students registering after the period designated for that purpose will be charged a late fee equal to one undergraduate credit hour.

> **II.D Late Registration**. If a student registers later than the day designated for that purpose, they will be charged a late registration fee equal to one credit hour of

undergraduate educational fees. Absences from classes because of late registration may be charged against the student by the faculty. The student has the right to appeal the Registrar's decision on late registration fees by written petition to the Academic Freedom and Standards Committee. Late registrants must follow the procedures for adding course work as specified in Section IV.A, Procedure for Adding or Dropping a Course. *Motion passes.*

Motion: Academic Freedom and Standards Committee moves that Faculty Senate approve the course add wording changes from:

IV.A. Procedure for Dropping or Adding a Course.

Students can add/drop through the online Joe'SS system. If a student wishes to make changes in their schedule, they should consult their academic advisor to ensure they are still meeting degree requirements.

1. If a student wishes to add a course to their schedule during the first two weeks (first week of an eight-week summer session) of a semester, they must receive the permission of the instructor of the course. Students will obtain a permission number from the instructor and enroll for the course through Joe'SS. From the third through sixth week (second and third week of an eight-week summer session), a student may only add Research, Special Problem, or Seminar courses and must receive the permission of the instructor of the course, and the chair of the department teaching the course. Students may not add any courses after the sixth week (third week of an eight-week summer session) of the semester.

Students who have time conflicts, exceeding permissible hours, or a first-time college student will need to use a paper add/drop form for add/drop of coursework.

2. If a student wishes to drop a course from their schedule, they must consult with their academic advisor and the instructor in charge of the course. Students may drop courses online through Joe'SS according to published calendar deadlines. Students are expected to make sure all laboratory or other equipment has been checked in to appropriate persons, nor until lockers and other storage space have been vacated prior to dropping. A student may be dropped by the instructor if they do not have the prerequisites for the course. In all such cases the instructor shall notify the Office of the Registrar in writing. The Registrar shall change the student's official schedule accordingly and will then notify the student.

to the revised wording:

IV.A. Procedure for Dropping or Adding a Course.

Students can usually add/drop through the online Joe'SS system. However, students who have time conflicts, attempt to exceed permissible hours, or are a first-time college student will need to use a paper add/drop form. If a student wishes to make changes in their schedule, they should consult their academic advisor to ensure they are still meeting degree requirements.

1. If a student wishes to add a course to their schedule during the first two weeks (first week of an eight-week summer session) of a semester, they must receive the permission of the instructor of the course. Students who obtain a permission number from the instructor can enroll for the course through online Joe'SS system. Paper add/drop forms will need to be signed by the instructor. Students who wish to add a course after the second week (first week of an eight-week summer session) must complete a paper add/drop form, and obtain permission from chair of the department teaching the course, in addition to the course instructor.

2. If a student wishes to drop a course from their schedule, they must consult with their academic advisor and the instructor in charge of the course. Students may drop courses online through Joe'SS according to published calendar deadlines. Students should ensure all laboratory or other equipment has been checked in to appropriate persons, and lockers and other storage space have been vacated prior to dropping. A student may be dropped by the instructor if they do not have the prerequisites for the course. The Registrar shall notify the student if they are dropped by the instructor.

Motion passes.

AF&S received a request to alter slightly the S&T grade replacement policy, as it applies to transfer. The current procedure states that the original and repeated course must be taken at S&T. AF&S suggests allowing the original course to be taken at any UM System school as long as the repeated course is taken at S&T.

Motion: Academic Freedom and Standards Committee moves that Faculty Senate approve the repeat courses wording from:

Quick Reference - **Grades**: … "Y" grade represents no grade available. Students cannot repeat courses in which they have received a grade of "C" or better, unless the course is a "repeatable course" such as special problems…

Quick Reference - Repeated Course(s): If a course is repeated, the last grade will be used in determining satisfaction of degree requirements. Students cannot repeat courses in which they previously received a grade of "C" or better

III.H Repeated Course Grades. A student may not enroll in a course for credit if they have completed the course at Missouri S&T in a previous semester and earned a grade of "C" or higher. Students are allowed to enroll in such courses as a "hearer." This rule does not apply to courses that are officially designated as "repeatable courses." The Office of

the Registrar maintains a list of which courses are repeatable. If a course is repeated, the last grade will be used in determining the satisfaction of degree requirements.

to the revised wording;

Quick Reference - Grades: … "Y" grade represents no grade available. Undergraduate students cannot repeat courses in which they have received a grade of "C" or better, unless the course is a "repeatable course" such as special problems…

Quick Reference - Repeated Course(s): If a course is repeated, the last grade will be used in determining satisfaction of degree requirements. Undergraduate students cannot repeat courses in which they previously received a grade of "C" or better

III.H Repeated Course Grades. An undergraduate student may not enroll in a course for credit if they have completed the course at in a previous semester and earned a grade of "C" or higher. Students are allowed to enroll in such courses as a "hearer." This rule does not apply to courses that are officially designated as "repeatable courses." The Office of the Registrar maintains a list of which courses are repeatable. If a course is repeated, the last grade will be used in determining the satisfaction of degree requirements.

Motion passes.

Motion: Academic Freedom and Standards Committee moves that Faculty Senate approve the repeat courses wording from:

VIII.G Repeat Course GPA Adjustment. Effective with Missouri S&T coursework repeated Fall of 2001 or later, when a grade of "D" or "F" is received in a Missouri S&T course, the grade may be replaced in the calculation of the GPA if the course is repeated at Missouri S&T. No more than 15 semester hours will be dropped …

to the revised wording;

VIII.G Repeat Course GPA Adjustment. When a grade of "D" or "F" is received in a course taken at any UM System school, the grade may be replaced in the calculation of the GPA if the course is repeated at Missouri S&T. The courses must be equivalent in scope, content, and number of credit hours - as verified by the department offering the course at Missouri S&T. No more than 15 semester hours may be dropped …

Motion passes.

The Student Academic Regulations contain a description of the "Academic Grade Point Average", which only applied to students who first entered UMR between 1972 and 1983. AF&S does not want to show that there are still plans in place for those that require 40 years to graduate. AF&S proposes eliminating all references to the Academic Grade Point Average from the Student Academic Regulations.

Motion: Academic Freedom and Standards Committee moves that Faculty Senate approve the

changes to the S&T Student Academic Regulations to remove the term "Academic Grade Point Average", which is no longer in use and change the wording from:

> **VIII.H.2 Cumulative Grade Point Average**. (Effective for new students entering fall of 1972 or later): A student's cumulative grade point average is calculated by dividing cumulative total grade points by cumulative total credit hours attempted using all courses taken for college credit for which a letter grade (or equivalent) has been given except courses taken under the "Pass/Fail" option. This grade point will be used by the Registrar to determine a student's eligibility for Honors at the time of graduation (see Section III.I). The cumulative grade point average will be used for the purpose of ranking students at the time of graduation.

> **VIII.H.3 Academic Grade Point Average**. Students who entered the University in the Fall semester 1972, or later, but prior to the Fall semester 1983, shall have the option of substituting the academic grade point for the cumulative grade point average except for determining eligibility for Honors and for the purpose of ranking students. A student's academic grade point average shall be computed using only the last grade earned in each course (all F's will be included until removed). For those students formally requesting the use of the academic grade point, both the cumulative and the academic shall show on the transcript. The cumulative GPA must be shown on the transcript.

> **XI.A.1 Unsatisfactory Work, Average Grade Requirements** If a student is on scholastic probation at the end of a semester, they shall be limited to a maximum schedule of 13 hours for the next semester in school (six hours for an eight-week summer session). Action with respect to deficiency and probation is taken as follows:
> a. Dropped from the University if record includes one or more F's or U's and no credit hour grade higher than D.
> b. Probation if semester or cumulative GPA is less than 2.000.
> c. If current semester average is above 2.200, the student will not be placed on probation.
> • Item (a) eliminates at once the student who completely neglects his or her work.
> • Item (b) places on scholastic probation a student whose semester or academic grade point average falls below a specified minimum.
> • Item (c) provides for cases in which the academic record is below normal, but where improved current performance warrants special consideration.

to the revised wording;

> **VIII.H.2 Cumulative Grade Point Average**. A student's cumulative grade point average is calculated by dividing cumulative total grade points by cumulative total credit hours attempted using all courses taken for college credit for which a letter grade (or equivalent) has been given except courses taken under the "Pass/Fail" option. This grade point will be used by the Registrar to determine a student's eligibility for Honors at the time of graduation (see Section III.I). The cumulative grade point average will be used for the purpose of ranking students at the time of graduation.

> **VIII.H.3 Academic Grade Point Average**. Delete all

XI.A.1 Unsatisfactory Work, Average Grade Requirements If a student is on scholastic probation at the end of a semester, they shall be limited to a maximum schedule of 13 hours for the next semester in school (six hours for an eight-week summer session). Action with respect to deficiency and probation is taken as follows:

d. Dropped from the University if record includes one or more F's or U's and no credit hour grade higher than D.
e. Probation if semester or cumulative GPA is less than 2.000.
f. If current semester average is above 2.200, the student will not be placed on probation.
• Item (a) eliminates at once the student who completely neglects his or her work.
• Item (b) places on scholastic probation a student whose semester or cumulative grade point average falls below a specified minimum.
• Item (c) provides for cases in which the academic record is below normal, but where improved current performance warrants special consideration.

Motion passes.

F. Budgetary Affairs

Mark Fitch was present on behalf of the Budgetary Affairs committee but did not have anything new to report.

G. Information Technology / Computing

John Singler presented for the Information Technology Computing Committee (ITCC). The Information Technology (IT) budget has been cut by 10% leaving services strained. ITCC provided input on planned IT operation reductions. The desktop enhancement program is being discussed with changes that might include no subsidies and a new 5 year cycle. These are still being reviewed.

The CIO search is planned to resume early this semester. None of the finalists interviewed in Fall of 2019 were selected.

UM System has a new Interim CIO, Beth Chancellor. The ITCC reports that she is willing to listen and engage with S&T ITCC. The Interim CIO will visit campus for the March ITCC meeting.

ITCC reported that a $2 million NSF grant for high performance computing was recently awarded and the new cluster is being implemented. The cluster should be available on April 1st, 2020.

ITCC also reported that more two factor authentication is coming in the future. This is not going away and will come in stages. There are ways to minimize the disruption such as using a physical USB security key.

There are also new software changes ahead due to increasing costs for subscription vs

license models. Microsoft Office O365 is currently being tested by IT. The new changes to campus should be minimal.

VI. Administrative Reports

A. Chancellor's Report

The Chancellor is traveling so no report was given.

B. Provost's Report

Provost Roberts presented and discussed the big five strategic priorities: student success, faculty/staff success, recruitment of students, new/improved research and degree programs and global learning.

There are several Chancellor's Policy Memoranda that have been sent to the Policy Council: II-20, II-26, III-25 and III-26. Policy III-27 is in effect but did not get vetted so it has been submitted to Policy Council.

The Provost's Office has multiple administrative searches coming up. The search for the Executive Director of Institutional Research has three finalist that will be interviewing on campus in February. In the search for a Vice Provost of Global Learning, most of the committee has been seated and the UM System Executive search team will be providing assistance. The last search is for the Provost and Executive Vice Chancellor of Academic Affairs. The Provost Office at S&T will not be involved in any aspect of that search.

UM System is leading a project to improve our USN&WR rankings of all UM campuses. Kathy Felts is the project leader and Dick Brow is the S&T lead. Working groups are being established and data will be shared with the project analyst, Gary Lewicki. Final recommendations are due in April.

The Retention and Graduation Performance Committee is working in three separate subcommittees: academic success, campus community, and resource support. The subcommittees are looking at different approaches to improve retention and graduation rates. Improving retention and graduation rates is good for students, state and national economies, as well as S&T. The final report is due in early March.

PRO deposits are comparable to those of the past year at the same time. Transfer student applications and admits are slightly down. MS student applications and admits are slightly up. PhD applications are slightly up but admits are significantly down. Graduate certificate applications are significantly down although admits are only slightly down. However, it is early in the cycle. PRO deposit trends show over the years, show that the number of students registering in early January is not a good predictor of fall enrollment.

VII. New Business

No new business.

VIII. Adjourn

Meeting adjourned at 4:08 pm.